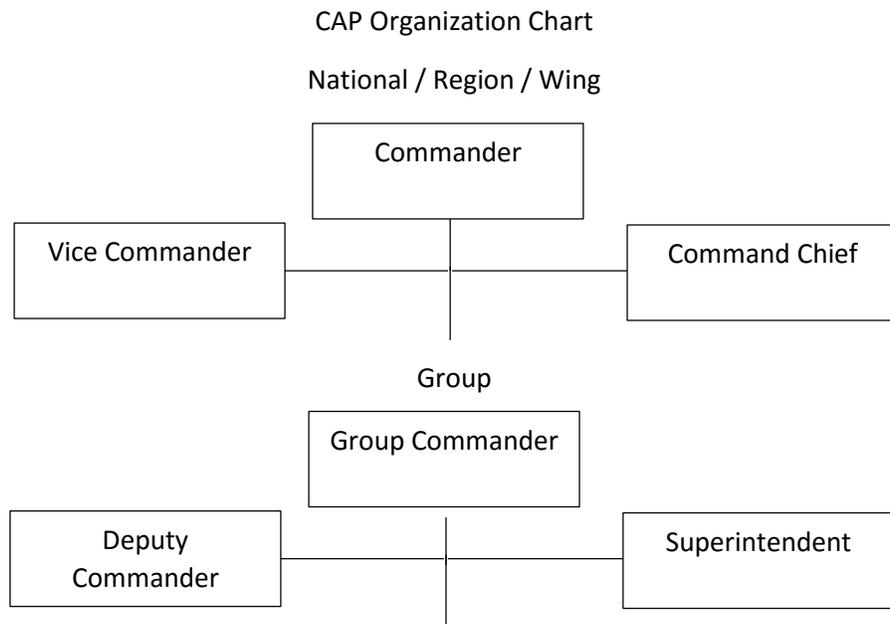


CAPR 20-1, Organization of Civil Air Patrol

CAP NCO Program Recommendations



National Command Chief. The Command Chief is the senior enlisted leader of Civil Air Patrol. The Command Chief provides leadership to the enlisted members and advises the National Commander and staff on mission effectiveness, professional development, training and utilization of the command's noncommissioned officers and takes action to address shortfalls or challenges. The Command Chief will:

Participate in the decision making process, as appropriate, on technical, operational and organizational issues.

Advise the National Commander for dress and personal appearance items affecting CAP members and specifically NCOs.

Participates on the CAP Senior Advisory Group as a non-voting member.

Serves as the chair to the CAP NCO Corps Committee.

Serves as a member of the CAP National Uniform Committee.

Region Command Chief. The Command Chief is the senior enlisted leader of their respective region. The Command Chief is responsible for advising the Region Commander and staff on mission effectiveness, professional development, training and utilization of the command's enlisted members and takes action to address shortfalls or challenges. The Command Chief will:

Participate in the decision making process, as appropriate, on technical, operational and organizational issues.

Advise the Region Commander for dress and personal appearance items affecting CAP members and specifically NCOs.

Participates on the CAP NCO Corps Committee.

Region Superintendent of the NCO Program. The Superintendent will formulate plans and establish policies, procedures, and programs, designed to assist CAP in attracting enlisted service members currently serving or retired from military service. The Superintendent will:

Participate in the decision making process, as appropriate, on technical, operational and organizational issues.

Work closely with their region's command chief.

Perform other duties as directed by the region commander.

Wing Command Chief. The Command Chief is the senior enlisted leader of their respective wing. The Command Chief is responsible for advising the Wing Commander and staff on mission effectiveness, professional development, training and utilization of the command's enlisted members and takes action to address shortfalls or challenges. The Command Chief will:

Participate in the decision making process, as appropriate, on technical, operational and organizational issues.

Advise the Wing Commander for dress and personal appearance items affecting CAP members and specifically NCOs.

Wing Superintendent of the NCO Program. The Superintendent will formulate plans and establish policies, procedures, and programs, designed to assist CAP in attracting enlisted service members currently serving or retired from military service. The Superintendent will:

Participate in the decision making process, as appropriate, on technical, operational and organizational issues.

Work closely with their wing's command chief.

Perform other duties as directed by the region commander.

Group Superintendent. Group superintendents provide leadership, management, and guidance in organizing, professional development, training and utilization of the group's enlisted members. Group superintendents will:

Participate in the decision making process, as appropriate, on technical, operational and organizational issues.

Work closely with their commander and the wing's command chief.

Assist in recruiting enlisted service members currently serving or retired from military service.

Resolve issues between subordinate squadrons, other groups, wing staff, and outside agencies

Perform other duties as directed by the group commander.

Squadron NCO. Squadron NCO provides leadership, management, and guidance in organizing, professional development, training and utilization of the squadron's enlisted members. Squadron NCO's will:

Participate in the decision making process, as appropriate, on technical, operational and organizational issues.

Work closely with their commander and their group's superintendent and/or wing's command chief.

Assist in recruiting enlisted service members currently serving or retired from military service.

Perform other duties as directed by the squadron commander.

Non Promotable Positions by Rank

Duty Positions: NCOs are eligible to hold any position within CAP, including pilot, except those normally reserved for officers (e.g. Unit Commanders) and will be assigned to any CAP organization level; Squadron, Group, Wing, Region or National Headquarters. Where possible, assignments will be rank appropriate and consider the member's professional development training, professional military skills and professional and personal goals. CAP Senior NCOs (MSgt, SMSgt and CMSgt) may be in charge of a unit designated as a flight (if there are no CAP officer assigned); however, NCOs will not be authorized to command a Squadron, Group, Wing or Region. Typical NCO duty assignments by rank and position are described as follow:

CAP Staff Sergeant: Working towards specific skill set (professional development). Should be given opportunities to further develop technical abilities and to demonstrate leadership skills. Responsible for the effective accomplishment of all assigned tasks.

CAP Technical Sergeant: Fully qualified in a specific professional development track. Assigned to a specific area/position within the unit. (i.e., Safety Supervisor, Communications Supervisor, Group Team Supervisor, Cadet Programs Supervisor, etc.)

CAP Master Sergeant: Experienced member of the unit. Assigned to a specific area/position within the unit. (i.e., Safety Supervisor, Communications Supervisor, Group Team Supervisor, Cadet Programs Supervisor, etc.), program, project or policy managers. Role models/mentors of Cadets and newly assigned senior members. Participate in the decision making process, as appropriate, on technical, operational and organizational issues.

CAP Senior Master Sergeant: Assigned to Squadron, Group, Wing or Region. Role models/Mentors, program, project or policy managers (i.e., Superintendents of Cadet Programs, Transportation, Aerospace Education). Program/Project oversight responsibilities; Directors of Summer Encampments, Cadet Special Activities, Group, Wing, Region Special Activities. Participates in the decision making process, as appropriate, on technical, operational, and organizational issues.

CAP Chief Master Sergeant: Assigned to Squadron, Group, Wing, Region or National Headquarters. Role model/mentor, Senior Advisor to the commander, Program/Project oversight responsibilities, (i.e., Chief Emergency Services, Chief of Finance, Chief of Logistics, etc.). Participates in the decision making process, as appropriate, on technical, operational and organizational issues.