



OFFICE OF THE NATIONAL COMMANDER  
NATIONAL HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

10 January 2007

MEMORANDUM FOR ALL NATIONAL BOARD MEMBERS

FROM: CAP/CC

SUBJECT: Civil Air Patrol National Staff Structure

1. As many of you are aware, Colonel Larry Kauffman, CAP, has resigned from the position of National Chief Staff to accept another opportunity with the Corporation. Colonel Kauffman's tenure on the National Board and National Executive Committee has spanned over 20 years and we are grateful for his outstanding contributions to the organization. Effective 1 January 2007, Brigadier General Amy S. Courter will assume the responsibilities of the Chief of Staff as an additional duty.
2. The vacancy in the Chief of Staff position has given us the opportunity to fully review the structure of the National Staff and to make some changes that we believe will increase effectiveness and better prepare our organization for the future. An organizational chart is attached for your review. This new structure replaces the previously appointed committees, councils and special advisors and creates a reasonable span of control for the command staff. Detailed information regarding assignments of new directors, committees, and advisors will be announced as the information can be made available. We thank everyone serving on the National Staff for their great service and dedication to CAP.
3. Four deputy chief of staff positions have been created to streamline and deepen volunteer engagement in national-level issues and opportunities as well as provide a closer partnership between the national staff (volunteer) structure and the National Headquarters staff. These deputy chiefs of staff will also serve as focal points for the Region and Wing Commanders. This will allow for enhanced strategy and planning along each of the areas of responsibility. The Chief of Staff and deputies will work as a team to align strategies and plans, while allowing their directors the ability to move forward with speed.
4. We feel this is a step toward an integrated version of the existing CAP national structure that better facilitates mission execution. CAPM 20-1, Organization of Civil Air Patrol, is currently under revision and this change will be reflected in the new version.

A handwritten signature in black ink, appearing to read 'Antonio J. Pineda'.

ANTONIO J. PINEDA  
Major General, CAP  
Commander

A handwritten signature in black ink, appearing to read 'Amy S. Courter'.

AMY S. COURTER  
Brigadier General, CAP  
Vice Commander

Atch:  
Organizational Chart

cc:  
Deputy Chiefs of Staff  
Previous Committee Chairman/Advisors

