



CIVIL AIR PATROL

UNITED STATES AIR FORCE AUXILIARY

THIS IS TO CERTIFY THAT THE

UNIT CITATION AWARD

[SPACE FOR REPEAT AWARD] (if applicable)

HAS BEEN AWARDED TO

UNIT NAME

Charter No. RGN-WG-000

FOR OUTSTANDING DUTY PERFORMANCE

[DATE] TO [DATE]

ACCOMPLISHMENTS

The [UNIT NAME] [UNIT TYPE], [City], [State], distinguished itself by outstanding contributions to the Civil Air Patrol mission. During this period, the [UNIT NAME] [UNIT TYPE] ...yada yada yada... only make short, descriptive 'bullet' statements that minimize description and emphasize results. This entire citation text block must fit without touching between the words 'ACCOMPLISHMENTS' and 'GIVEN UNDER MY HAND'; the certificate must be one single sheet of 8-1/2 x 11" paper (approximately 10 lines total). If you use less, use a carriage return to add white space, so long as it doesn't break the sheet. The inclusive dates are not repeated in the citation, since they already appear in the header. Don't forget to verify the correct number of additional awards previously earned (including this award). Those found to have errors will be returned to the submitting organization for correction. The professionalism and superior performance of the personnel of the [UNIT NAME] [UNIT TYPE] reflect great credit upon themselves, their organization, and the Civil Air Patrol.

GIVEN UNDER MY HAND

[DATE]

EXAMPLE - NOT FOR DISTRIBUTION

[NAME IN CAPS],
Major General, CAP
National Commander

