

**SPECIALTY QUALIFICATION TRAINING RECORD (SQTR)****Planning Section Chief**

NAME (Last, First, MI)

CAPID

DATE ISSUED

**Prerequisites**

Item

Date Completed

Qualified Air Operations Branch Director or Ground Branch Director (Personnel applying based on qualification as an Air Operations Branch Director requirement must have been qualified as a ground team or Urban DF team member at one time. Personnel applying based on qualification as a Ground Branch Director must also have been qualified as a mission scanner at one time.)

The above listed member has completed the required prerequisite training for the planning section chief specialty.

\_\_\_\_\_  
UNIT/WING/REGION COMMANDER OR  
AUTHORIZED DESIGNEE'S SIGNATURE

\_\_\_\_\_  
DATE

**Familiarization and Preparatory Training**

Task

Evaluator's CAPID and  
Date Completed

Complete NIIMS G193 or equivalent

The above listed member has completed the required familiarization and preparatory training requirements for the planning section chief specialty qualification and is authorized to serve in that specialty while supervised on training or actual missions.

\_\_\_\_\_  
UNIT/WING/REGION COMMANDER OR  
AUTHORIZED DESIGNEE'S SIGNATURE

\_\_\_\_\_  
DATE

Advanced Training		Evaluator's CAPID and Date Completed
Task		
Complete Task P-0101 Demonstrate the ability to keep a log		
Complete Task P-3120 Demonstrate the collection and preparation of the Incident Action Plan		
Complete Task P-3121 Demonstrate conducting planning meetings		
Complete Task P-3122 Demonstrate reassignment of mission personnel, including the ability to assemble and disassemble task forces and strike teams not assigned to operations		
Complete Task P-3123 Demonstrate establishment of data collection systems like personnel tracking systems and weather systems		
Complete Task P-3124 Demonstrate reporting, compiling and displaying of incident status information		
Complete Task P-3125 Demonstrate preparation of the Demobilization Plan		
Complete Task L-0001 Basic Communications Procedures for ES Operations		
Complete Flight Release Officer Training		
Complete the appropriate portion of CAPT 117, <i>Emergency Services Continuing Education examinations</i>		

#### Exercise Participation

The above listed member satisfactorily participated as a planning section chief trainee under my direct supervision on mission number \_\_\_\_\_.

\_\_\_\_\_  
QUALIFIED SUPERVISOR'S SIGNATURE

\_\_\_\_\_  
DATE

The above listed member satisfactorily participated as a planning section chief trainee under my direct supervision on mission number \_\_\_\_\_.

\_\_\_\_\_  
QUALIFIED SUPERVISOR'S SIGNATURE

\_\_\_\_\_  
DATE

#### Unit Certification and Recommendation

The above listed member has completed the requirements for the planning section chief specialty qualification and is authorized to serve in that specialty on training or actual missions.

\_\_\_\_\_  
UNIT/WING/REGION COMMANDER OR  
AUTHORIZED DESIGNEE'S SIGNATURE

\_\_\_\_\_  
DATE