

SPECIALTY QUALIFICATION TRAINING RECORD (SQTR)
Planning Section Chief

NAME (Last, First, MI)

CAPID

DATE ISSUED

Prerequisites

Item	Date Completed
Qualified Air Operations Branch Director or Ground Branch Director (Personnel applying based on qualification as an Air Operations Branch Director requirement must have been qualified as a ground team or Urban DF team member at one time. Personnel applying based on qualification as a Ground Branch Director must also have been qualified as a mission scanner at one time.)	

The above listed member has completed the required prerequisite training for the planning section chief specialty.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Familiarization and Preparatory Training

Task	Evaluator's CAPID and Date Completed
Complete NIIMS G193 or equivalent	

The above listed member has completed the required familiarization and preparatory training requirements for the planning section chief specialty qualification and is authorized to serve in that specialty while supervised on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE

DATE

Advanced Training

Evaluator's CAPID and
Date Completed

Task

Complete Task P-0101 Demonstrate the ability to keep a log	
Complete Task P-3120 Demonstrate the collection and preparation of the Incident Action Plan	
Complete Task P-3121 Demonstrate conducting planning meetings	
Complete Task P-3122 Demonstrate reassignment of mission personnel, including the ability to assemble and disassemble task forces and strike teams not assigned to operations	
Complete Task P-3123 Demonstrate establishment of data collection systems like personnel tracking systems and weather systems	
Complete Task P-3124 Demonstrate reporting, compiling and displaying of incident status information	
Complete Task P-3125 Demonstrate preparation of the Demobilization Plan	
Complete Task L-0001 Basic Communications Procedures for ES Operations	
Complete Flight Release Officer Training	
Complete the appropriate portion of CAPT 117, <i>Emergency Services Continuing Education examinations</i>	

Exercise Participation

The above listed member satisfactorily participated as a planning section chief trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE DATE

The above listed member satisfactorily participated as a planning section chief trainee under my direct supervision on mission number _____.

QUALIFIED SUPERVISOR'S SIGNATURE DATE

Unit Certification and Recommendation

The above listed member has completed the requirements for the planning section chief specialty qualification and is authorized to serve in that specialty on training or actual missions.

UNIT/WING/REGION COMMANDER OR
AUTHORIZED DESIGNEE'S SIGNATURE DATE