



STATE OF COLORADO  
invites applications for the position of:

# Air Traffic Controller I

This position is open only to Colorado state residents.

**CLASS TITLE:** AIR TRAFFIC CONTROLLER I

**LOCATION:** Arapahoe County, Colorado

**PRIMARY PHYSICAL WORK ADDRESS:** Buckley Air Force Base, Air Traffic Control Tower,  
19750 Sunlight Way, Bldg. 1530, Aurora, CO 80011-9552

**SALARY:** \$5,063.00 - \$5,063.00 Monthly

**HIRING PAY RATE:** \$5,063 per month (non-negotiable)

**FLSA STATUS:** Non-Exempt; position is eligible for overtime compensation.

**OPENING DATE:** 01/02/14

**CLOSING DATE:** 01/20/14 11:59 PM

**JOB TYPE:** Full Time

**DEPARTMENT INFORMATION:**

The Colorado Department of Military and Veterans Affairs (DMVA) has four major operational divisions: Army National Guard, Air National Guard, Civil Air Patrol, and Veterans Affairs. These divisions utilize state and federal resources to provide our communities, state, and nation with a ready military force for national defense and State emergency response as well as providing assistance to our Colorado Veterans.

DMVA offers comprehensive benefit programs to its classified work force that includes paid holidays, annual leave, sick leave, medical, dental, life, disability, flexible spending accounts, and public retirement options. DMVA also strives to assist employees in achieving a healthy work/life balance by offering access to on-site exercise facilities and fitness programs.

**DESCRIPTION OF JOB:**

This position is a part of our Air National Guard division and is located on Buckley Air Force Base. Specific duties include, but are not limited to:

- ensuring standards and procedures are adhered to in accordance with Federal Aviation Administration, U.S. Air Force, Air National Guard directives, and local directives and regulations;
- assuming responsibility for air traffic control services during scheduled shift;
- performing separation, control, and sequencing of aircraft within the Class DELTA and ECHO airspace;
- continuously assessing the operating condition and status of tower equipment, logging

and tracking all maintenance, utilizing back-up and alternate equipment during primary equipment outages, and approve equipment operability prior to bringing equipment back in service;

- utilizing the tower radar display to aid in visually locating aircraft or determining their special relationship to known geographical points, providing traffic advisories, assisting with landing sequence, and providing surveillance of Class DELTA airspace;
- planning and directing tasks performed by subordinates during shift;
- providing emergency assistance to aircraft in distress;
- activating the primary crash phone for local emergencies and relaying aircraft emergency information to emergency response teams; and
- monitoring, relaying, and recording on Automatic Terminal Information Service (ATIS) weather observations, forecasts and advisories in accordance with the National Weather Service and facility directives.

**MINIMUM QUALIFICATIONS, SUBSTITUTIONS AND CONDITIONS OF EMPLOYMENT:**

**Minimum Qualifications**

- Must possess a current, valid FAA Form 7220-1, Air Traffic Control Specialist Certification from an air traffic control facility where previous or current rating was/is held (please attach a copy of this certificate to your on-line application).
- Must possess or be able to obtain a FAA Form 8500-9, Class II Medical Certificate and drug test, or military equivalent, conducted at pre-employment and on a continuous basis thereafter.
- May be required to obtain a secret security clearance.

**Preferred Qualifications**

- Previous experience controlling military aircraft and fighter aircraft.
- Certification at Buckley Air Force Base.

**SUPPLEMENTAL INFORMATION:**

Resumes will not be accepted in lieu of a complete and accurate on-line application form. Please attach certifications to the on-line application.

**HOW TO APPLY:** Thank you for your interest. Submit an on-line application by clicking the link below or submit a State of Colorado Application for Announced Vacancy and all supplemental questions according to the instructions provided below. Failure to submit a complete and timely application may result in the rejection of your application. Applicants are responsible for ensuring that application materials are received by the appropriate Human Resources office before the closing date and time listed above.

**TRANSCRIPTS REQUIRED:**

An unofficial copy of transcripts must be submitted at the time of application. Transcripts from colleges or universities outside the United States must be assessed for U.S. equivalency by a NACES educational credential evaluation service. This documentation is the responsibility of the applicant and must be included as part of your application materials. Failure to provide a transcript or credential evaluation report may result in your application being rejected and you will not be able to continue in the selection process for this announcement.

**IF NOT APPLYING ON-LINE, SUBMIT APPLICATION TO:**

Tamy Calahan at [tamy.calahan@dmva.state.co.us](mailto:tamy.calahan@dmva.state.co.us) or fax to 720-250-1529.

**DEPARTMENT CONTACT INFORMATION:**

Tamy Calahan at [tamy.calahan@dmva.state.co.us](mailto:tamy.calahan@dmva.state.co.us)

**METHODS OF APPOINTMENT:** Appointment to the vacancy or vacancies represented by this announcement is expected to be from the eligible list created. However, at the discretion of the appointing authority, the position(s) may be filled by another method of appointment for a valid articulated business reason.

APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.colorado.gov/jobs>

Position #OAA00063  
AIR TRAFFIC CONTROLLER I  
TC

THE STATE OF COLORADO IS AN EQUAL OPPORTUNITY EMPLOYER.